



Board Members Present:

Arianna Lambie	President
Joan Pederson	President-Elect
Beverly Bennett	
Margot Horn	
Jim Proctor	
Joan Staples	
Finley Campbell	Alternate

Others in Attendance

Rev. David Schwartz	Co-Minister
Rev. Teri Schwartz	Co-Minister
Joanne Michalski	Treasurer

The meeting began at 7:10 pm with Chalice Lighting, opening words by Arianna and check-in of the members of the Board of Trustees.

I. Bylaws Update

1. The proposed revisions of the finance bylaws were reviewed, specifically all of Article X Fiscal Affairs plus a brief statement related to fiscal matters contained within Article XII Dissolution. The Finance committee and the Treasurer recommended the changes. Joan P. moved to present the revisions at the annual meeting and that no further tweaks should be made to these articles. Joan S. seconded. The motion passed.

II. Financial Update

1. April report was reviewed and approved.
2. Pledge drive report was updated. The budget shortfall of \$15,000 has been virtually made up due to an additional communication push for members to increase their pledges, all within a two-week period.
3. Current FY17 budget stands at \$266,215 but may increase. \$840 was added to the communications budget for a total of \$2,340.
4. The pledge process for next year needs to start earlier, it's a year-round project rather than a late winter scramble. The executive committee and two board members will meet to recruit a member to recruit a pledge chairman. Ideally the chairman will be in place by June.

III. Annual Meeting Preparation

1. The agenda was reviewed and approved
2. All board members will sit together at the front of the church so that the congregation can see them when they're introduced
3. All nominees will sit together at the front of the church so that the congregation can see them when they're introduced

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4. Finley requested that the Racial Task Force award be presented during the annual meeting. It was agreed that the award will be presented during this year's meeting but moving forward there should be more opportunities for the congregation to learn about the award winners through First Forums or other channels.

V. Survey

1. All additional survey feedback should be sent to Arianna

VI. Communications Committee Update

1. Arianna reviewed the new communication committee. There will be two First Forums for congregation members to meet the committee, share ideas, and provide feedback.
2. The forums will be held on July 17 and July 31.

VI. Consent Agenda

1. Minutes from April were approved.
2. May budget meeting minutes were approved.
3. Congregational meeting minutes were reviewed.
4. Ministers' report
 - David's retreat has been rescheduled to June from July due to Teri's upcoming surgery.
 - Teri served as liaison to the capital campaign consultant selection team and David attended the Property meeting to hear preliminary options and estimates on potential projects
 - RE: the graduate student who was to serve as Interim Coordinator accepted an out-of-town job offer and cannot serve past My 15. Teri has taken on the additional work in the RE program to provide staff coverage and continuity during Laura's maternity leave.
5. Items for next month
 - Capital campaign updates: property assessment and consultant
 - Membership coordinator discussion

The meeting adjourned at 9:10 pm with Closing Words from Arianna.