

FIRST UNITARIAN SOCIETY OF CHICAGO
Regular Monthly Meeting of the Board of Trustees
6:45 p.m., Thursday, July 21, 2016, Church Office

Board Members Present:

Joan Pederson	President
Jim Proctor	Vice President
Beverly Bennett	
Margot Horn	
Dennis Koehn	
Kent Richmond	
Christine Harrell	Alternate (voting in Kris Barker's stead)

Others Present: none

The meeting was called to order at 7:00 pm. Beverly shared opening words during the chalice lighting. Getting better acquainted and check-in followed.

1. Orientation and Review for 2016-2017 Board

- Joan identified key documents to become familiar with, introducing and distributing the 2016-2017 budget, 2016 Annual Report, Covenant with keystones, and Mission, and deferring Bylaws and Policy Manual to the retreat.
- Discussion of ways board members can interact and exercise responsibility, guided by mission and covenant

2. Update on Recent Areas of Focus by the Board and its Working Groups

- **Leadership Development team** (Jim): This year's team is working to develop ongoing training for current and prospective leaders. Dennis has joined the team.
- **Membership** (Margot): The Membership Committee needs to be reconstituted. Beverly volunteered to participate.
- **Communications** (Margot): The newly reconstituted Communications Committee has identified key needs for improving publicity about upcoming events and is gathering congregational input during open discussions as it sets priorities for both internal and external communications.
- **Bylaws Revision team** (Kent, Joan): Revisions concerning duties of officers and fiscal affairs that the Board approved in May will go to the congregation in fall along with other pending revisions. Remaining areas: membership, councils and committees, and clarifying the language of sections that are fine otherwise.
- **Ministerial Evaluation** (Kent, Joan): Kris led development of the Board's third and third and final evaluation of Rev. David Schwartz, submitted to the UUA's

Ministerial Fellowship Committee in late June. David is likely to be awarded final ministerial fellowship this year.

- **Capital Campaign** (Joan, on behalf of Kris and Grace Latibeaudiere-Williams) The Capital Campaign Consultant Search team has invited bids from three prospects. The team anticipates recommending a consultant to the Board by September.
- **Congregational Survey** (Joan) About 30-35 responses have arrived so far. The survey will remain open into September.
- **Fundraising and Budget** (Joan) The successful 2016 auction is a model for fundraising in 2016-2017, for which the board is responsible. Unexpected loss of revenue and increased repair expense on the second floor of Pennington Center will require budget cuts as well as increased fundraising this year.

3. Hands-on Tutorial in Using Google Drive to Find, Read, and Post Board Documents

4. Consent Agenda

- June 16 minutes were not located. They will be on the August agenda.
- MOTION Margot moved ratification of the Board's approval of the evaluation of David Schwartz for the UUA Ministerial Fellowship Committee (originally approved by poll of the Board June 28-29, 2016). Beverly seconded. The motion passed without objection.
- Treasurer's report:
 - FY17 income is now expected to be \$14,000 under budget due to recent changes: loss of Chicago Chorale as a space user, reduced space-use hours for Parent Support Network, and a smaller insurance settlement for the heating plant.
 - Nonpayment of FY16 pledges, budgeted at 6%, totaled 10%. Cash flow is tight as a result. It may be prudent to expect a similar shortfall this year.
 - The Board will need to reduce expenses soon to meet reduced income.
- Ministers' report:
 - Rev. Teri Schwartz, recovering well from surgery, remains out on medical leave as expected.
 - DRE Laura Hollinger-Antonelli has resigned due to family circumstances. Rev. David is negotiating with a prospective interim for FY17, since an appropriate search for a long-term position could not be completed until midway through the church year. That search will aim to have a new DRE in time for FY18.
 - Beverly Unitarian Church reports being billed for property tax related to use of part of its property by non-church organizations. Joan and Joanne are tracking developments there.

The meeting adjourned at 9:12 following closing words from Beverly.