**Give Away the Basket Nomination Form**

**for 2018-2019 - deadline: may 6th**

**We give away** our Sunday offering twice a month to agencies in the community who are working for the greater good. We select four recipient organizations who receive roughly six offerings each.

**This form** is for members and friends to nominate potential recipient organizations. At the annual meeting in May, all members vote to select the recipients for the coming year.

**instructions:**

Read selection criteria on below.

Fill out the form with your nominated organization’s information.

Complete and email this form to [giveaway.nominations@gmail.com](mailto:jlarson@polargraph.biz)**.**

**Electronic applications are strongly encouraged,   
but you may print this form and submit a hard-copy**

**to Rev. Teri's box in the church office.**

**Give Away the Basket Nomination Form - Please email by May 6th**

**Thank you so very much for your interest and your commitment to make our world a better place!**

Agency to be nominated:

Agency contact person and phone or email:

Agency website:

Your name:

Please describe your connection to the organization:

Please describe the agency’s mission:

How does this organization live our Unitarian Universalist values in the world?

Does this agency have connections with the church or church members?

Why does the agency need financial support, especially right now?

Additional Comments:

Please obtain seven signatures from church members to complete this nomination. If submitting this form via email, please type in the names as signature proxies:

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**Recipient Organizations must generally meet the following criteria:**

1. 501(c)(3) status.

2. Can demonstrate fiscal responsibility and accountability (could provide annual reports, audited financial statements, etc. if requested).

3. Operates with annual budget of less than $500,000 (there may be exceptions to this, particularly in response to a timely and critical problem; e.g. donation to Red Cross following a disaster).

4. Organizations whose work contributes in some way to a more just, equitable, and compassionate community, in alignment with our mission and UU principles. This church has preferred to support local South Side and Chicago organizations.

5. Recipients are not to be controversial or political in nature.

6. Recipients are independent of the church or other UU organizations.

7. Repeat gifts: an organization shall receive only one allocation from the church every two years, (exceptions to be made by board under unique circumstances).

8. Senior ministers retain discretion to postpone a collection or reduce the number of Sundays designated to accommodate unexpected needs (e.g.large-scale disasters)

**Selection Process:**

1. Nominations can be made at any time, by any member of the congregation by completing a nomination form and obtaining seven members’ signatures in support. Please submit electronic completed applications to Julie Larson at [giveaway.nominations@gmail.com](mailto:jlarson@polargraph.biz). Hard copies should be put in Rev. Teri’s mailbox in the church office.

2. All nominations received by **May 7th** that meet the selection criteria, will go before a congregational vote at the annual meeting.

3. Each voting member will get to vote for four organizations.

**Deadline: May 6th**