

**First Unitarian Church of Chicago  
Minutes of February 21, 2018 Board Meeting**

**Trustees Present:**

Betty Holcomb	President
Christine Harrell	Vice President
Julia Elizabeth Harris	Treasurer
John Martin-Eatinger	
Ellen Larue	
Beverly Bennett	
Kristin Faust	

**Also Present:**

Rev. Teri Schwartz	Senior Co-Minister
Rev. David Schwartz	Senior Co-Minister
Beth Moss	
Julie Larson	Secretary
Jason Leyton	

**Absent:**

Amos Biggers

Meeting began at 7:15 with opening words by Beverly and chalice lighting by Betty.

**1. General Topics**

Betty offered an official welcome to Jason. Each member of the board introduced themselves. The January Minutes were approved.

The motion to accept by Beverly, seconded by John was unanimously approved, with two corrections.

**2. RE Report**

Along with the written report, Beth highlighted the following:

- Good turnout for RE on consistent basis
- Mentorship program is going well
- There are four new assistant teachers on a rotating basis
- Boston trip planning is ongoing
- Discussed different topics for Time for all ages
- Overnight stay and game night in the planning

No motion to accept RE Report

### **3. Treasurer's Report by Liz**

- Treasurers committee has met for the first time
- There is still a shortfall of \$22,000 for the closing fiscal year, after adjustments made by not filling the position vacated by Miles
- Jason is going to take David's place on the final budget prior to the annual meeting.
- Consider an audit committee. Would be beneficial considering the Capital Campaign funds.
- The building committee met today and the initial budget is being discussed. There may be a float loan from the Fenn House Funds.
- The property committee has approached Betty about the possible needs for these Fenn funds

Discussion:

Ellen: are there more need than others for the Fenn money

David: it will be presented to the congregation if there are costlier estimates than anticipated. This includes the accessibility connection between Pennington and Parish house.

Liz: there are some bids coming in under budget. So there will be money moved around.

Jason: there have to be Code Regulation considerations at all times.

Kristin: given the architect that has been hired, this probably will not be as much of an issue

No motion to accept Treasurer's Report

### **4. Housing Allowance**

Per IRS, part of compensation can be nontaxable for housing. Needs approval of letter for the IRS approved by the board. This is CPA request.

The motion to accept by Kristin, seconded by Beverly was unanimously approved

### **5. Ministers' Report**

- Acknowledgement to Lisa and Jim for the work they did for the capital campaign
- The final phase (5<sup>th</sup>) will be vendors, other people on the periphery of the church. Meadville students etc.
- Finance team acknowledgement with the quality of the people on the team, with practical and vocational experience.
- Thank you to Jason for coming in to cover the sabbatical in the professional way that he will.

BETTY I DON'T KNOW HOW TO SEPARATE THE FOLLOWING OUT. CAN YOU PUT YOUR EXPERTISE TO IT?

Betty, Delegation selection process

Hand out in church last week, has already been sent via email blast, will continue this next week.

The issues on past delegates need to be deterred, this needs to be discussed.

Ellen SJC

Class suspended until resolution submitted. The communication from Ellen to the SJC has been acknowledged by the SJC and the board.

David and Teri, because the board has not followed up on emails from November, it is too late to deal with them now, inaction is an action in itself.

Jason and Betty will meet with Evan to discuss the November emails.

Board meeting ended 9:30