

**First Unitarian Church of Chicago  
Minutes of March 23, 2017 Board Meeting**

**Trustees Present:**

Joan Pederson (President)  
Beverly Bennett  
Margot Horn

Dennis Koehn  
Christine Harrell (Alternate)

**Also Present** (ministers: after 8:20 pm; Mr. Pratapas: until 8:20 pm)

Rev. David Schwartz (Senior Co-Minister)  
Rev. Teri Schwartz (Senior Co-Minister)  
Steve Pratapas, Pratapas Associates (Capital Campaign Feasibility Study Consultant)

**Unable to Attend/Excused:**

Jim Proctor (Vice President)  
Kris Barker  
Kent Richmond

Joanne Michalski (Treasurer)  
Julie Larson (Secretary)

**The meeting was called to order** by Joan at 7:00 pm. Margot Horn offered opening words.

**Board Focus Group for Feasibility Study**

Steve led the 75-minute group, consisting of both oral and written elements. Responses will be incorporated in the results of the feasibility study. The ministers, interviewed separately, were not not also part of the focus group.

**Check-in** followed Mr. Pratapas's departure and the ministers' arrival.

**Consent Agenda**

- David and Teri presented the ministers' report, including a membership analysis prepared by David.  
MOTION (Beverly; second: Margot) to accept the ministers' report **passed** unanimously.
- Joan had polled the board on March 2–3 on the question of sending a letter supporting legislative action in the Illinois General Assembly to maintain funding for social services to the local representative of the Illinois General Assembly. The poll yielded six votes for, none against.  
MOTION (Dennis; second: Beverly) to ratify the results of the poll **passed** without objection.
- Formal notice of the annual meeting and of any proposed bylaw amendments must be issued soon to the congregation in order to be valid.  
MOTION (Christine; second: Margot) to issue notice of the annual meeting on May 21, 2017 **passed** without objection.  
MOTION (Beverly; second: Dennis) to include on the agenda of the annual meeting a congregational vote on adopting the bylaw amendments concerning finances and the crypt that the board approved in May 2016 **passed** without objection.

**The meeting went into executive session** for several minutes for discussion of a personnel matter.

**The meeting was adjourned** at 9:15 p.m.

Respectfully submitted,  
Joan Pederson, pro tem